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GAJANAN CHARITABLE SANSTHA'S
Reg.: MH / 483 / 99 / THANE, 29 / 1950 / Regd. No. F/8187 THANE

RAJMATA JIJAU SCIENCE & COMMERCE NIGHT COLLEGE OF B.Sc. (IT) Code - 981

(Affiliated to University of Mumbai)
Plot No.62/64, Diva Gaon, Sector-09, Airoli, Navi Mumbai - 400708.

Date: 15/06/2018

Office Order

The following committee has been constituted as "**College Development Cell**" to have smooth functioning of all infrastructures to maintain the proper record and prepare requisite & sanction fund for development and maintenance in college campus.

Sr. No.	Members	Designation	Sign
1	Dr. Vasantrao Patil	Chairman	
2	Mr.Mahesh Vasantrao Patil	Member Secretary	
3	Mrs. Samruddhi Prabhu	Member	
4	Ms.Monali Dharankar	Member	
5	Mrs.Sunita Pradip Agrawal	Special Invitee	
6	Ganesh Khade	Member Rep. of Non-Teaching staff	

The committee will be responsible for the Infrastructure Maintenance Record, Audit in each department, Verification of stock register in every lab, classroom in college campus. Committee will be responsible for finding status of equipment's and repairing and also for verification of inventory before start of semester.

PRINCIPAL

PRINCIPAL
Rajmata Jijau Science & Commerce
Night College of B.Sc (I.T.),
Plot No. 62/1-64, Sector- 9, Airoli,
Navi Mumbai - 400708.

CC:-

1. All the concerned
2. Office Copy

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(Affiliated to University of Mumbai)

Plot No.62/64, Diva Gaon, Sector-09, Airoli, Navi Mumbai - 400708.

DATE: 15/06/2018

NOTICE FOR COLLEGE DEVELOPMENT CELL 1st MEETING FOR A.Y. 2018-19.

The meeting of **College Development Cell** of **Saturday,16/06/2018 at 11.30 am in the Conference Hall, Rajmata Jijau Science and Commerce Night college of B.Sc.(IT) , Airoli.**

Sr. No.	Name of Member	Position in Committee	Signature of Member Present
1	Dr. Vasantrao Patil	Chairman	V. Patil
2	Mr.Mahesh Vasantrao Patil	Member Secretary	M. Patil
3	Mrs. Samruddhi Prabhu	Member	S Prabhu
4	Ms.Monali Dharankar	Member	
5	Mrs.Sunita Pradip Agrawal	Special Invitee	
6	Ganesh Khade	Member Rep. of Non-Teaching staff	GK

Agenda Items of the meeting:

1. Discussions regarding effective use of campus.
2. Preparation of academic calendar of the institute.
3. Recommendations to management regarding R & D activities in college.
4. Verification stock register in every lab, classroom, relax room etc. Finding status of equipment and repairing.
5. Critical analysis of departmental activities conducted for the students.
6. Discussion on the status of placements of the students.

All members are being notified to be present at the mentioned venue.

Rajmata Jijau Science & Commerce Night College of B.Sc.(IT)

Chairman

V. Patil

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Plot No.62/64, Diva Gaon, Sector-09, Airoli, Navi Mumbai - 400708.

The minutes of **College Development Cell** of **Saturday,16/06/2018 at 11.30 am in the Conference Hall, Rajmata Jijau Science and Commerce Night college of B.Sc.(IT) , Airoli.**

Members Present: -

1	Dr. Vasantrao Patil	Chairman	Present
2	Mr.Mahesh Vasantrao Patil	Member Secretary	Present
3	Mrs. Samruddhi Prabhu	Member	Present
4	Ms.Monali Dharankar	Member	Present
5	Mrs.Sunita Pradip Agrawal	Special Invitee	Present
6	Ganesh Khade	Member Rep. of Non-Teaching staff	Present

Members Absent:- No members were absent

QUORUM:- Chairman took the chair and declared that the required quorum was Present to convene the meeting.

Minutes of Meeting:

Agenda Item no.1. Discussions regarding effective use of campus.

Resolution: College entrance road and other infrastructure required maintenance.

Agenda Item no. 2. Preparation of academic calendar of the institute.

Resolution: The academic Calendar for the academic year 2018-19 is under process.

Agenda Item no.3. Recommendations to management regarding R & D activities in college.

Resolution: Initiation of any activity that can lead to the development of college.

Agenda Item no 4. Verification stock register in every lab, classroom, relax room etc. Finding status of equipment and repairing.

Resolution: Form one more committee to verify the stock muster or register from every lab, classroom and relax room.

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Plot No.62/64, Diva Gaon, Sector-09, Airoli, Navi Mumbai - 400708.

The Staff members noticed that we have to verify the first status of equipment which we are providing to students for practical purposes, so every department HOD and class teacher will verify the equipments' status and report to the principal.

Agenda Item no 5. Critical analysis of departmental activities conducted for the students.

Resolution: The IQAC coordinator expressed his concern over conducting more good quality seminars for all the departments for the development of students.

Agenda Item no 6. Discussion on the status of placements of the students.

Resolution: It was unanimously decided that we need to have some MOUs signed with industries to improve the placement percentage of the Institute.

Rajmata Jijau Science & Commerce Night College of B.Sc.(I.T.)

Chairman

V. Patil

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Plot No.62/64, Diva Gaon, Sector-09, Airoli, Navi Mumbai - 400708.

DATE: 18/01/2019

NOTICE FOR COLLEGE DEVELOPMENT CELL 2nd MEETING FOR A.Y.2018-19

The meeting of **College Development Cell** of **Saturday,19/01/2019 at 11.30 am in the Conference Hall, Rajmata Jijau Science and Commerce Night college of B.Sc.(IT) , Airoli.**

Sr. No.	Name of Member	Position in Committee	Signature of Member Present
1	Dr. Vasantrao Patil	Chairman	V.Patil
2	Mr.Mahesh Vasantrao Patil	Member Secretary	M.Patil
3	Mrs. Samruddhi Prabhu	Member	
4	Ms.Monali Dharankar	Member	
5	Mrs.Sunita Pradip Agrawal	Special Invitee	
6	Ganesh Khade	Member Rep. of Non-Teaching staff	GK

Agenda Items of the meeting:

1. Approval of minutes of previous College Development Cell Committee of A.Y.
2. Approval of Budget for AY 2018-19
3. Status check NAAC work
4. Strategies for upgrading faculty members.
5. Discussion regarding reformation of the admission team.
6. Planning of Annual Events.
7. Any other points that will be discussed with permission of the chair.

All members are being notified to be present at the mentioned venue.

Rajmata Jijau Science & Commerce Night College of B.Sc.(I.T.)

Chairman
V.Patil

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Plot No.62/64, Diva Gaon, Sector-09, Airoli, Navi Mumbai - 400708.

The minutes of **College Development Cell** of **Saturday,19/01/2019 at 11.30 am in the Conference Hall, Rajmata Jijau Science and Commerce Night college of B.Sc.(IT) , Airoli.**

Members Present:-

1	Dr. Vasantrao Patil	Chairman	Present
2	Mr.Mahesh Vasantrao Patil	Member Secretary	Present
3	Mrs. Samruddhi Prabhu	Member	Present
4	Ms.Monali Dharankar	Member	Present
5	Mrs.Sunita Pradip Agrawal	Special Invitee	Present
6	Ganesh Khade	Member Rep. of Non-Teaching staff	Present

Members Absent:-No members were absent

QUORUM:- Chairman took the chair and declared that the required quorum was Present to convene the meeting.

Minutes of Meeting:

Agenda Item no 1. Approval of minutes of previous College Development Cell Committee

Resolution: The Minutes were approved of previous College Development Cell Committee Meeting

Agenda Item no 2. Approval of Budget

Resolution: The committee reviewed the proposed budget of different departments and gave its recommendations for approval.

Agenda Item no. 3 Status check NAAC work

Resolution: The following important points discussed about NAAC:

(i) NAAC work is in progress, (ii) Time limit to complete all criteria, (iii) criteria wise requirements were also discussed further action.

Agenda Item no. 4. Strategies for upgrading faculty members.

Resolution: recommends that we will have to encourage faculty members to register for Ph.D Programmes and HOD's of all departments to conduct FDP's / Workshop's/Seminars in Emerging Technologies.

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NIGHT COLLEGE OF B.Sc. (IT) Code - 981
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Plot No.62/64, Diva Gaon, Sector-09, Airoli, Navi Mumbai - 400708.

Agenda Item no 5. Discussion regarding reformation of the admission team.

Resolution: Chairman referred to reform the existing admission team. Details will be shared separately for approval.

Agenda Item no. 6. Planning of Annual Events.

Resolution: As per the information given by HOD

Agenda Item no.7. Any other points that will be discussed with permission of the chair.

Resolution: The chairperson discussed the evaluation of current add-on modules and gave some recommendations and some modifications in such modules. Also suggested for the diversity in career-oriented programmes to be conducted for students like Python, Embedded systems, STAAD Pro. etc.

VOTE OF THANKS:

Since there was no other business to be transacted, the meeting was adjourned. The Convener thanked all the members present in the meeting.

Rajmata Jijau Science & Commerce Night College of B.Sc.(IT)

Chairman

V. Patil

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Plot No.62/64, Diva Gaon, Sector-09, Airoli, Navi Mumbai - 400708.

Date: 14/06/2019

Office Order

The following committee has been constituted as "**College Development Cell**" to have smooth functioning of all infrastructures to maintain the proper record and prepare requisite & sanction fund for development and maintenance in college campus.

Sr. No.	Members	Designation	Sign
1	Dr. Vasantrao Patil	Chairman	V. Patil
2	Mr.Mahesh Vasantrao Patil	Member Secretary	M. Patil
3	Mrs. Samruddhi Prabhu	Member	
4	Ms.Monali Dharankar	Member	
5	Mrs.Sunita Pradip Agrawal	Special Invitee	
6	Ganesh Khade	Member Rep. of Non-Teaching staff	GK

The committee will be responsible for the Infrastructure Maintenance Record, Audit in each department, Verification of stock register in every lab, classroom in college campus. Committee will be responsible for finding status of equipment's and repairing and also for verification of inventory before start of semester.

PRINCIPAL

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Plot No.62/64, Diva Gaon, Sector-09, Airoli, Navi Mumbai - 400708.

DATE: 14/06/2019

NOTICE FOR COLLEGE DEVELOPMENT CELL 1st MEETING FOR A.Y. 2019-20.

The meeting of **College Development Cell** of **Saturday,15/06/2019 at 11.30 am in the Conference Hall, Rajmata Jijau Science and Commerce Night college of B.Sc.(IT) , Airoli.**

Sr. No.	Name of Member	Position in Committee	Signature of Member Present
1	Dr. Vasantrao Patil	Chairman	V. Patil
2	Mr.Mahesh Vasantrao Patil	Member Secretary	M. Patil
3	Mrs. Samruddhi Prabhu	Member	Samruddhi
4	Ms.Monali Dharankar	Member	
5	Mrs.Sunita Pradip Agrawal	Special Invitee	
6	Ganesh Khade	Member Rep. of Non-Teaching staff	

Agenda Items of the meeting:

1. Discussions regarding effective use of campus.
2. Preparation of academic calendar of the institute.
3. Recommendations to management regarding R & D activities in college.
4. Verification stock register in every lab, classroom, relax room etc. Finding status of equipment and repairing.
5. Critical analysis of departmental activities conducted for the students.
6. Discussion on the status of placements of the students.

All members are being notified to be present at the mentioned venue.

Rajmata Jijau Science & Commerce Night College of B.Sc.(I.T.)

Chairman

V. Patil

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(Affiliated to University of Mumbai)
Plot No.62/64, Diva Gaon, Sector-09, Airoli, Navi Mumbai - 400708.

The minutes of **College Development Cell** of **Saturday,15/06/2019 at 11.30 am in the Conference Hall, Rajmata Jijau Science and Commerce Night college of B.Sc.(IT) , Airoli.**

Members Present: -

1	Dr. Vasantrao Patil	Chairman	Present
2	Mr.Mahesh Vasantrao Patil	Member Secretary	Present
3	Mrs. Samruddhi Prabhu	Member	Present
4	Ms.Monali Dharankar	Member	Present
5	Mrs.Sunita Pradip Agrawal	Special Invitee	Present
6	Ganesh Khade	Member Rep. of Non-Teaching staff	Present

Members Absent:- No members were absent

QUORUM:- Chairman took the chair and declared that the required quorum was Present to convene the meeting.

Minutes of Meeting:

Agenda Item no.1. Discussions regarding effective use of campus.

Resolution: College entrance road and other infrastructure required maintenance.

Agenda Item no. 2. Preparation of academic calendar of the institute.

Resolution: The academic Calendar for the academic year 2019-20 is under process.

Agenda Item no.3. Recommendations to management regarding R & D activities in college.

Resolution: Initiation of any activity that can lead to the development of college.

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Plot No.62/64, Diva Gaon, Sector-09, Airoli, Navi Mumbai - 400708.

Agenda Item no 4. Verification stock register in every lab, classroom, relax room etc. Finding status of equipment and repairing.

Resolution: Form one more committee to verify the stock muster or register from every lab, classroom and relax room.

The Staff members noticed that we have to verify the first status of equipment which we are providing to students for practical purposes, so every department HOD and class teacher will verify the equipments' status and report to the principal.

Agenda Item no 5. Critical analysis of departmental activities conducted for the students.

Resolution: The IQAC coordinator expressed his concern over conducting more good quality seminars for all the departments for the development of students.

Agenda Item no 6. Discussion on the status of placements of the students.

Resolution: It was unanimously decided that we need to have some MOUs signed with industries to improve the placement percentage of the Institute.

Rajmata Jijau Science & Commerce Night College of B.Sc. (I.T.)

Chairman

V.Patil

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DATE: 17/01/2020

NOTICE FOR COLLEGE DEVELOPMENT CELL 2nd MEETING FOR A.Y.2019-20

The meeting of **College Development Cell** of **Saturday,18/01/2020 at 11.30 am in the Conference Hall, Rajmata Jijau Science and Commerce Night college of B.Sc.(IT) , Airoli.**

Sr. No.	Name of Member	Position in Committee	Signature of Member Present
1	Dr. Vasantrao Patil	Chairman	V.Patil
2	Mr.Mahesh Vasantrao Patil	Member Secretary	M.Patil
3	Mrs. Samruddhi Prabhu	Member	Samruddhi
4	Ms.Monali Dharankar	Member	
5	Mrs.Sunita Pradip Agrawal	Special Invitee	
6	Ganesh Khade	Member Rep. of Non-Teaching staff	GK

Agenda Items of the meeting:

1. Approval of minutes of previous College Development Cell Committee of A.Y.
2. Approval of Budget for AY 2019-20
3. Status check NAAC work
4. Strategies for upgrading faculty members.
5. Discussion regarding reformation of the admission team.
6. Planning of Annual Events.
7. Any other points that will be discussed with permission of the chair.

All members are being notified to be present at the mentioned venue.

Rajmata Jijau Science & Commerce Night College of B.Sc.(I.T.)

Chairman

V.Patil

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NIGHT COLLEGE OF B.Sc. (IT) Code - 981
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The minutes of **College Development Cell** of **Saturday,18/01/2020 at 11.30 am in the Conference Hall, Rajmata Jijau Science and Commerce Night college of B.Sc.(IT) , Airoli.**

Members Present:-

1	Dr. Vasantrao Patil	Chairman	Present
2	Mr.Mahesh Vasantrao Patil	Member Secretary	Present
3	Mrs. Samruddhi Prabhu	Member	Present
4	Ms.Monali Dharankar	Member	Present
5	Mrs.Sunita Pradip Agrawal	Special Invitee	Present
6	Ganesh Khade	Member Rep. of Non-Teaching staff	Present

Members Absent:-No members were absent

QUORUM:- Chairman took the chair and declared that the required quorum was Present to convene the meeting.

Minutes of Meeting:

Agenda Item no 1. Approval of minutes of previous College Development Cell Committee

Resolution: The Minutes were approved of previous College Development Cell Committee Meeting

Agenda Item no 2. Approval of Budget

Resolution: The committee reviewed the proposed budget of different departments and gave its recommendations for approval.

Agenda Item no. 3 Status check NAAC work

Resolution: The following important points discussed about NAAC:

(i) NAAC work is in progress, (ii) Time limit to complete all criteria, (iii) criteria wise requirements were also discussed further action.

Agenda Item no. 4. Strategies for upgrading faculty members.

Resolution: recommends that we will have to encourage faculty members to register for Ph.D Programmes and HOD's of all departments to conduct FDP's / Workshop's/Seminars in Emerging Technologies.

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(Affiliated to University of Mumbai)
Plot No.62/64, Diva Gaon, Sector-09, Airoli, Navi Mumbai - 400708.

Agenda Item no 5. Discussion regarding reformation of the admission team.

Resolution: Chairman referred to reform the existing admission team. Details will be shared separately for approval.

Agenda Item no. 6. Planning of Annual Events.

Resolution: As per the information given by HOD

Agenda Item no.7. Any other points that will be discussed with permission of the chair.

Resolution: The chairperson discussed the evaluation of current add-on modules and gave some recommendations and some modifications in such modules. Also suggested for the diversity in career-oriented programmes to be conducted for students like Python, Embedded systems, STAAD Pro. etc.

VOTE OF THANKS:

Since there was no other business to be transacted, the meeting was adjourned. The Convener thanked all the members present in the meeting.

Chairman

V Patil

Rajmata Jijau Science & Commerce Night College of B.Sc. (IT)

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Plot No.62/64, Diva Gaon, Sector-09, Airoli, Navi Mumbai - 400708.

Date: 19/06/2020

Office Order

The following committee has been constituted as "**College Development Cell**" to have smooth functioning of all infrastructures to maintain the proper record and prepare requisite & sanction fund for development and maintenance in college campus.

Sr. No.	Members	Designation	Sign
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5	Mrs.Sunita Pradip Agrawal	Special Invitee	
6	Ganesh Khade	Member Rep. of Non-Teaching staff	GK

The committee will be responsible for the Infrastructure Maintenance Record, Audit in each department, Verification of stock register in every lab, classroom in college campus. Committee will be responsible for finding status of equipment's and repairing and also for verification of inventory before start of semester.

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CC:-
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DATE: 19/06/2020

NOTICE FOR COLLEGE DEVELOPMENT CELL 1st MEETING FOR A.Y. 2020-21.

The meeting of **College Development Cell** of **Saturday,20/06/2020 at 11.30 am in the Conference Hall, Rajmata Jijau Science and Commerce Night college of B.Sc.(IT) , Airoli.**

Sr. No.	Name of Member	Position in Committee	Signature of Member Present
1	Dr. Vasantrao Patil	Chairman	V.Patil
2	Mr.Mahesh Vasantrao Patil	Member Secretary	M.Patil
3	Mrs. Samruddhi Prabhu	Member	
4	Ms.Monali Dharankar	Member	
5	Mrs.Sunita Pradip Agrawal	Special Invitee	
6	Ganesh Khade	Member Rep. of Non-Teaching staff	

Agenda Items of the meeting:

1. Discussions regarding effective use of campus.
2. Preparation of academic calendar of the institute.
3. Recommendations to management regarding R & D activities in college.
4. Verification stock register in every lab, classroom, relax room etc. Finding status of equipment and repairing.
5. Critical analysis of departmental activities conducted for the students.
6. Discussion on the status of placements of the students.

All members are being notified to be present at the mentioned venue.

Rajmata Jijau Science & Commerce Night College of B.Sc.(I.T.)

Chairman

V.Patil

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The minutes of **College Development Cell** of **Saturday,20/06/2020 at 11.30 am in the Conference Hall, Rajmata Jijau Science and Commerce Night college of B.Sc.(IT) , Airoli.**

Members Present: -

1	Dr. Vasantrao Patil	Chairman	Present
2	Mr.Mahesh Vasantrao Patil	Member Secretary	Present
3	Mrs. Samruddhi Prabhu	Member	Present
4	Ms.Monali Dharankar	Member	Present
5	Mrs.Sunita Pradip Agrawal	Special Invitee	Present
6	Ganesh Khade	Member Rep. of Non-Teaching staff	Present

Members Absent:- No members were absent

QUORUM:- Chairman took the chair and declared that the required quorum was Present to convene the meeting.

Minutes of Meeting:

Agenda Item no.1. Discussions regarding effective use of campus.

Resolution: College entrance road and other infrastructure required maintenance.

Agenda Item no. 2. Preparation of academic calendar of the institute.

Resolution:.The academic Calendar for the academic year 2020-21 is under process.

Agenda Item no.3. Recommendations to management regarding R & D activities in college.

Resolution: Initiation of any activity that can lead to the development of college.

Agenda Item no 4. Verification stock register in every lab, classroom, relax room etc. Finding status of equipment and repairing.

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Plot No.62/64, Diva Gaon, Sector-09, Airoli, Navi Mumbai - 400708.

Resolution: Form one more committee to verify the stock muster or register from every lab, classroom and relax room.

The Staff members noticed that we have to verify the first status of equipment which we are providing to students for practical purposes, so every department HOD and class teacher will verify the equipments' status and report to the principal.

Agenda Item no 5. Critical analysis of departmental activities conducted for the students.

Resolution: The IQAC coordinator expressed his concern over conducting more good quality seminars for all the departments for the development of students.

Agenda Item no 6. Discussion on the status of placements of the students.

Resolution: It was unanimously decided that we need to have some MOUs signed with industries to improve the placement percentage of the Institute.

Rajmata Jijau Science & Commerce Night College of B.Sc.(I.T.)

Chairman

V. Patil

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GAJANAN CHARITABLE SANSTHA'S
Reg.: MH / 483 / 99 / THANE. 29 / 1950 / Regd. No. F/8187 THANE
RAJMATA JIJAU SCIENCE & COMMERCE
NIGHT COLLEGE OF B.Sc. (IT) Code - 981
(Affiliated to University of Mumbai)
Plot No.62/64, Diva Gaon, Sector-09, Airoli, Navi Mumbai - 400708.

DATE: 15/01/2021

NOTICE FOR COLLEGE DEVELOPMENT CELL 2nd MEETING FOR A.Y.2020-21

The meeting of **College Development Cell** of **Saturday,16/01/2021 at 11.30 am in the Conference Hall, Rajmata Jijau Science and Commerce Night college of B.Sc.(IT) , Airoli.**

Sr. No.	Name of Member	Position in Committee	Signature of Member Present
1	Dr. Vasantrao Patil	Chairman	V. Patil
2	Mr.Mahesh Vasantrao Patil	Member Secretary	M. Patil
3	Mrs. Samruddhi Prabhu	Member	Samruddhi
4	Ms.Monali Dharankar	Member	
5	Mrs.Sunita Pradip Agrawal	Special Invitee	-
6	Ganesh Khade	Member Rep. of Non-Teaching staff	GK

Agenda Items of the meeting:

1. Approval of minutes of previous College Development Cell Committee of A.Y.
2. Approval of Budget for AY 2020-21
3. Status check NAAC work
4. Strategies for upgrading faculty members.
5. Discussion regarding reformation of the admission team.
6. Planning of Annual Events.
7. Any other points that will be discussed with permission of the chair.

All members are being notified to be present at the mentioned venue.

Rajmata Jijau Science & Commerce Night College of B.Sc.(I.T.)

Chairman

V. Patil

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Plot No.62/64, Diva Gaon, Sector-09, Airoli, Navi Mumbai - 400708.

The minutes of **College Development Cell** of **Saturday,16/01/2021 at 11.30 am in the Conference Hall, Rajmata Jijau Science and Commerce Night college of B.Sc.(IT) , Airoli.**

Members Present:-

1	Dr. Vasantrao Patil	Chairman	Present
2	Mr.Mahesh Vasantrao Patil	Member Secretary	Present
3	Mrs. Samruddhi Prabhu	Member	Present
4	Ms.Monali Dharankar	Member	Present
5	Mrs.Sunita Pradip Agrawal	Special Invitee	Present
6	Ganesh Khade	Member Rep. of Non-Teaching staff	Present

Members Absent:-No members were absent

QUORUM:- Chairman took the chair and declared that the required quorum was Present to convene the meeting.

Minutes of Meeting:

Agenda Item no 1. Approval of minutes of previous College Development Cell Committee

Resolution: The Minutes were approved of previous College Development Cell Committee Meeting

Agenda Item no 2. Approval of Budget

Resolution: The committee reviewed the proposed budget of different departments and gave its recommendations for approval.

Agenda Item no. 3 Status check NAAC work

Resolution: The following important points discussed about NAAC:

(i) NAAC work is in progress, (ii) Time limit to complete all criteria, (iii) criteria wise requirements were also discussed further action.

Agenda Item no. 4. Strategies for upgrading faculty members.

Resolution: recommends that we will have to encourage faculty members to register for Ph.D Programmes

and HOD's of all departments to conduct FDP's / Workshop's/Seminars in Emerging Technologies.

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Agenda Item no 5. Discussion regarding reformation of the admission team

Resolution: Chairman referred to reform the existing admission team. Details will be shared separately for approval

Agenda Item no. 6. Planning of Annual Events

Resolution: As per the information given by HOD

Agenda Item no.7. Any other points that will be discussed with permission of the chair

Resolution: The chairperson discussed the evaluation of current add-on modules and gave some recommendations and some modifications in such modules. Also suggested for the diversity in career-oriented programmes to be conducted for students like Python, Embedded systems, STAAD Pro etc.

VOTE OF THANKS:

Since there was no other business to be transacted, the meeting was adjourned. The Convener thanked all the members present in the meeting.

Chairman

V Patil

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Plot No.62/64, Diva Gaon, Sector-09, Airoli, Navi Mumbai - 400708.

Date: 18/06/2021

Office Order

The following committee has been constituted as "**College Development Cell**" to have smooth functioning of all infrastructures to maintain the proper record and prepare requisite & sanction fund for development and maintenance in college campus.

Sr. No.	Members	Designation	Sign
1	Dr. Vasantrao Patil	Chairman	
2	Mr.Mahesh Vasantrao Patil	Member Secretary	
3	Mrs. Samruddhi Prabhu	Member	
4	Ms.Monali Dharankar	Member	
5	Mrs.Sunita Pradip Agrawal	Special Invitee	
6	Ganesh Khade	Member Rep. of Non-Teaching staff	

The committee will be responsible for the Infrastructure Maintenance Record, Audit in each department, Verification of stock register in every lab, classroom in college campus. Committee will be responsible for finding status of equipment's and repairing and also for verification of inventory before start of semester.

PRINCIPAL

PRINCIPAL
Rajmata Jijau Science & Commerce
Night College of B.Sc (I.T.)
Plot No. 62/1-64, Sector-[illegible]oli,
Navi Mumbai - 400708.

CC:-
1. All the concerned
2. Office Copy

Rajmata Jijau Science & Commerce Night College of B.Sc. (I.T.)

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Plot No.62/64, Diva Gaon, Sector-09, Airoli, Navi Mumbai - 400708.

DATE: 18/06/2021

NOTICE FOR COLLEGE DEVELOPMENT CELL 1st MEETING FOR A.Y. 2021-22.

The meeting of **College Development Cell** of **Saturday,19/06/2021 at 11.30 am in the Conference Hall, Rajmata Jijau Science and Commerce Night college of B.Sc.(IT) , Airoli.**

Sr. No.	Name of Member	Position in Committee	Signature of Member Present
1	Dr. Vasantrao Patil	Chairman	V.Patil
2	Mr.Mahesh Vasantrao Patil	Member Secretary	M.Patil
3	Mrs. Samruddhi Prabhu	Member	
4	Ms.Monali Dharankar	Member	
5	Mrs.Sunita Pradip Agrawal	Special Invitee	
6	Ganesh Khade	Member Rep. of Non-Teaching staff	GK

Agenda Items of the meeting:

1. Discussions regarding effective use of campus.
2. Preparation of academic calendar of the institute.
3. Recommendations to management regarding R & D activities in college.
4. Verification stock register in every lab, classroom, relax room etc. Finding status of equipment and repairing.
5. Critical analysis of departmental activities conducted for the students.
6. Discussion on the status of placements of the students.

All members are being notified to be present at the mentioned venue.

Rajmata Jijau Science & Commerce Night College of B.Sc.(I.T.)

Chairman
V.Patil

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The minutes of **College Development Cell** of **Saturday,19/06/2021 at 11.30 am in the Conference Hall, Rajmata Jijau Science and Commerce Night college of B.Sc.(IT) , Airoli.**

Members Present: -

1	Dr. Vasantrao Patil	Chairman	Present
2	Mr.Mahesh Vasantrao Patil	Member Secretary	Present
3	Mrs. Samruddhi Prabhu	Member	Present
4	Ms.Monali Dharankar	Member	Present
5	Mrs.Sunita Pradip Agrawal	Special Invitee	Present
6	Ganesh Khade	Member Rep. of Non-Teaching staff	Present

Members Absent:- No members were absent

QUORUM:- Chairman took the chair and declared that the required quorum was Present to convene the meeting.

Minutes of Meeting:

Agenda Item no.1. Discussions regarding effective use of campus.

Resolution: College entrance road and other infrastructure required maintenance.

Agenda Item no. 2. Preparation of academic calendar of the institute.

Resolution: The academic Calendar for the academic year 2021-22 is under process.

Agenda Item no.3. Recommendations to management regarding R & D activities in college.

Resolution: Initiation of any activity that can lead to the development of college.

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Agenda Item no 4. Verification stock register in every lab, classroom, relax room etc. Finding status of equipment and repairing.

Resolution: Form one more committee to verify the stock muster or register from every lab, classroom and relax room.

The Staff members noticed that we have to verify the first status of equipment which we are providing to students for practical purposes, so every department HOD and class teacher will verify the equipments' status and report to the principal.

Agenda Item no 5. Critical analysis of departmental activities conducted for the students.

Resolution: The IQAC coordinator expressed his concern over conducting more good quality seminars for all the departments for the development of students.

Agenda Item no 6. Discussion on the status of placements of the students.

Resolution: It was unanimously decided that we need to have some MOUs signed with industries to improve the placement percentage of the Institute.

Chairman

V. Patil

Rajmata Jijau Science & Commerce Night College of B.Sc. (I.T.)

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DATE: 14/01/2022

NOTICE FOR COLLEGE DEVELOPMENT CELL 2nd MEETING FOR A.Y.2021-22

The meeting of **College Development Cell** of **Saturday,15/01/2022 at 11.30 am in the Conference Hall, Rajmata Jijau Science and Commerce Night college of B.Sc.(IT) , Airoli.**

Sr. No.	Name of Member	Position in Committee	Signature of Member Present
1	Dr. Vasantrao Patil	Chairman	V. Patil
2	Mr.Mahesh Vasantrao Patil	Member Secretary	M. Patil
3	Mrs. Samruddhi Prabhu	Member	Prabhu
4	Ms.Monali Dharankar	Member	
5	Mrs.Sunita Pradip Agrawal	Special Invitee	
6	Ganesh Khade	Member Rep. of Non-Teaching staff	

Agenda Items of the meeting:

1. Approval of minutes of previous College Development Cell Committee of A.Y.
2. Approval of Budget for AY 2021-22
3. Status check NAAC work
4. Strategies for upgrading faculty members.
5. Discussion regarding reformation of the admission team.
6. Planning of Annual Events.
7. Any other points that will be discussed with permission of the chair.

All members are being notified to be present at the mentioned venue.

Rajmata Jijau Science & Commerce Night College of B.Sc. (IT)

Chairman
V. Patil

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The minutes of **College Development Cell** of **Saturday,15/01/2022 at 11.30 am in the Conference Hall, Rajmata Jijau Science and Commerce Night college of B.Sc.(IT) , Airoli.**

Members Present:-

1	Dr. Vasantrao Patil	Chairman	Present
2	Mr.Mahesh Vasantrao Patil	Member Secretary	Present
3	Mrs. Samruddhi Prabhu	Member	Present
4	Ms.Monali Dharankar	Member	Present
5	Mrs.Sunita Pradip Agrawal	Special Invitee	Present
6	Ganesh Khade	Member Rep. of Non-Teaching staff	Present

Members Absent:-No members were absent

QUORUM:- Chairman took the chair and declared that the required quorum was Present to convene the meeting.

Minutes of Meeting:

Agenda Item no 1. Approval of minutes of previous College Development Cell Committee

Resolution: The Minutes were approved of previous College Development Cell Committee Meeting

Agenda Item no 2. Approval of Budget

Resolution: The committee reviewed the proposed budget of different departments and gave its recommendations for approval.

Agenda Item no. 3 Status check NAAC work

Resolution: The following important points discussed about NAAC:

(i) NAAC work is in progress, (ii) Time limit to complete all criteria, (iii) criteria wise requirements were also discussed further action.

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Agenda Item no. 4. Strategies for upgrading faculty members.

Resolution: recommends that we will have to encourage faculty members to register for Ph.D Programmes and HOD's of all departments to conduct FDP's / Workshop's/Seminars in Emerging Technologies.

Agenda Item no 5. Discussion regarding reformation of the admission team.

Resolution: Chairman referred to reform the existing admission team. Details will be shared separately for approval.

Agenda Item no. 6. Planning of Annual Events.

Resolution: As per the information given by HOD

Agenda Item no.7. Any other points that will be discussed with permission of the chair.

Resolution: The chairperson discussed the evaluation of current add-on modules and gave some recommendations and some modifications in such modules. Also suggested for the diversity in career-oriented programmes to be conducted for students like Python, Embedded systems, STAAD Pro. etc.

VOTE OF THANKS:

Since there was no other business to be transacted, the meeting was adjourned. The Convener thanked all the members present in the meeting.

Rajmata Jijau Science & Commerce Night College of B.Sc. (IT)

Chairman

V. Patil