Phone No. 022-27691947
E-mail : gajanan.sanstha@gmail.com

GAJANAN CHARITABLE SANSTHA'S
Reg.: MH / 483 / 99 / THANE, 29 / 1950 / Regd. No. F/8187 THANE

RAJMATA JIJAU SCIENCE & COMMERCE NIGHT COLLEGE OF B.Sc. (IT) Code - 981

(Affiliated to University of Mumbai)

Plot No.62/64, Diva Gaon, Sector-09, Airoli, Navi Mumbai - 400708.

Date: 19/06/2023

Office Order

As per the Guidelines of NAAC **"Internal Quality Assurance Cell (IQAC)"**has been constituted for the Academic Year 2023-24 in order to functionalize the Quality Enhancement Initiatives.

Sr. No.	Members	Designation	Mobile No.	Email.Id	Sign
1.	Dr. Prakash Naik	Chairman	9819370433	Prakash220033@gmail.com	
2.	Mrs. Samruddhi Prabhu	Member	9869137992	Samruddhiprabhu017@gmail.com	
3.	Ms.Monali Dharankar	Member	9699696165	Monalidhnkr5@gmail.com	
4.	Mrs. Minakshi umate	Member	7715006787	Minakshiumate29@gmail.com	
5.	Mr.Sultan Shaikh	Member	9892883925	Shaikh.sultan31@gmail.com	
6.	Ansari Irfan Sher Ali	Member	9004842028	samratirfan1204@gmail.com	
7.	Dubey Nisha	Member	7738038220	dubeynishu52@gmail.com	
8.	Jadhav Rutuja	Member	7021917398	jadhavtejaswini.094@gmail.com	
9.	Pandey Vivek	Member	9594813835	Veepandey149@gmail.com	

The committee should conduct meetings as per requirements and record be maintained accordingly. The entire concerned are requested to take the note and act accordingly.

PRINCIPAL

CC:-
1.All the concerned
2.Office Copy

Rajmata Jijau Science & Commerce Night College of B.Sc.(I.T.)

PRINCIPAL
Rajmata Jijau Science & Commerce
Night College of B.Sc (I.T.),
Plot No. 62/1-64, Sector- 9, Airoli,
Navi Mumbai - 400708.

Phone No. 022-27691947

Phone No. 022-27691947
E-mail : gajanan.sanstha@gmail.com

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Date:19-06-2023

NOTICE FOR IQAC COMMITTEE MEETING FOR A.Y. 2022-23

The meeting of IQAC Committee of **Tuseday,20/06/2023 at 11.30 am in the Conference Hall, Rajmata JijauScience and Commerce Night college of B.Sc.(IT) , Airoli.**

Sr. No.	Name of Member	Position in Committee	Signature of Member Present
1.	Dr.Prakash Naik	Chairman	
2	Mrs. Samruddhi Prabhu	Member	
3	Ms.MonaliDharankar	Member	
4	Mrs. Minakshiumate	Member	
5	Mr.Sultan Shaikh	Member	
6	Ansari Irfan Sher Ali	Member	
7	Dubey Nisha	Member	
8	Jadhav Rutuja	Member	
9	Pandey Vivek	Member	

Rajmata Jijau Science & Commerce Night College of B.Sc. (I.T.)

Phone No. 022-27691947
E-mail gajanan.sans@gmail.com

GAJANAN CHARITABLE SANSTHA'S
Reg. MH / 483 / 99 / THANE, 29 / 1990 / Regd. No. F/8167 THANE
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NIGHT COLLEGE OF B.Sc. (IT) Code - 981
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Agenda Report of Meeting IQAC Meeting held on 20/06/2023

Sr.No.	Resolution in the Meeting
1.	Confirmation and Review of Minutes of IQAC meeting held
2.	Academic Planning for the next Academic Year2023-24.
4.	Monitoring of lectures, Practical's and Syllabus completion status.
5.	Any other Issue to discuss with the permission of the chair.

Prabhu

Chairman- IQAC Coordinator

Science & Commerce Night College of B.Sc. (IT)

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Minutes of Meeting

The committee chairman occupied the chair and welcomed the members for the IQAC Meeting. The following business was transacted in the meeting: -

Members Present:-

Sr. No.	Members	Designation	Sign
1.	Dr.Prakash Naik	Chairman	
2	Mrs. Samruddhi Prabhu	Member	Prabhu
3	Ms.MonaliDharankar	Member	Monali
4	Mrs. Minakshiumate	Member	Umate
5	Mr.Sultan Shaikh	Member	Shaikh
6	Ansari Irfan Sher Ali	Member	Irfan
7	Dubey Nisha	Member	Nisha
8	Jadhav Rutuja	Member	Rutuja
9	Pandey Vivek	Member	Vivek

Members Absent:-No members were absent.

QUORUM:IQAC Coordinatortook the Chair and declared that the reqired quorum was present to convence the meeting.

Agenda 1.Confirmation and Review of Minutes of Previous IQAC meeting

Resolution: Review is taken and unanimously approved by all members.

Rajmata Jijau Science & Commerce Night College of B.Sc (I.T.)

Agenda:2.AcademicPlanning for the next Academic Year 2023-24

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Resolution: Through discussion was made and decided that STTP, FDP date has to be decide at a department level and plan for next academic Year.

Agenda:3Monitoring of lectures, practicals and Syllabus completion status.

Resolution: Review has to be taken and it was found that HOD have to monitor the staff lectures and practicals report and syllabus completion status as per university Curriculum. He will be responsible for any action and monitoring after the discussion with principle.

Agenda:4 Any other Issue to discuss with the permission of the chair.

Resolution: No issue has been found to discuss.

VOTE OF THANKS:

Since there was no other business to be transacted, the meeting was adjourned. The Convener thanked the Members present in the meeting and for their co-operation for this Academic year.

Chairman-IQAC Coordinator

Rajmata Jijau Science & Commerce Night College of B.Sc. (I.T.)